



City of Reno Corporate Challenge Handbook



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Welcome to Corporate Challenge 2026!

The City of Reno's annual Corporate Challenge is back for 2026! The Challenge is one of the most popular activities for businesses of the Truckee Meadows with thousands of employees participating. Organized by the City's Parks and Recreation Department, this Olympic-style event encompasses numerous different sports/events that take place both indoors and out.

The games are designed to encourage employees from all areas of your company to get to know each other better by participating side-by-side. The resulting benefits are increases in team spirit, camaraderie and pride in your company. Whether your employees are serious athletes or just looking for something new to try, Corporate Challenge is designed to promote an interest in wellness and sportsmanship through friendly competition for every fitness level.

Divisions & Teams

Teams are comprised of employees from local companies and organizations. Divisions of competition will be established to ensure that each company competes on an equal basis with other companies that have similar number of employees. Divisions vary from

year to year according to the number and size of teams entering Corporate Challenge. **Two to Three small businesses may join together to form an aggregate "company" of up to 149 employees.** Divisions are determined after all the entries are received.

Participant Eligibility

All participants must be employed by the company prior to the opening of the games. Participants may be full or part-time employees (see also: Retired Employees, below). Contract employees who are not paid directly from the participating company's payroll are not eligible. Spouses or other family members that are not employed

by the participating company are not eligible to participate. Of course, friends and family are always welcome as spectators and/or to help as volunteers.

IDs will be required at check-in for each of the Corporate Challenge events. If a participant does not have proper identification, he/she will be disqualified.

If a protest regarding the eligibility of a participant arises, the burden of proof as to eligibility rests on the participant and the company's Corporate Challenge Coordinator. A pay stub, plus driver's license or a company photo identification card will be required.

Participants must have their photo I.D. available at each event.

Retired Employees

Retired employees may participate as representatives of their former employer. A retired employee is defined as a former employee who still receives benefits from the company.

Access for All

The City of Reno proudly supports the Americans with Disabilities Act. Employees with disabilities are encouraged to participate in all the events. Athletes inquiring about event/rule modification should contact

the City of Reno Parks and Recreation Athletics office at (775) 657-4657 a minimum of one week prior to the start of the program.

Amateur Status

Corporate Challenge is an amateur event. Event professionals will not be allowed to compete in that particular event. Should you have a team member who could be considered a professional in any event, please consult the policy of the governing organization.

Professional status will be based on criteria established by the event's national governing body. They would, however, be eligible to compete in other Corporate Challenge events.

Other Status

Employees who are currently attending high school or who are less than 18 years of age are not eligible to compete in the Corporate Challenge. Persons, who during the year represent or compete as a player in any intercollegiate athletic programs, i.e., golf, swimming,

basketball, etc., will not be eligible to compete in those events for the Corporate Challenge. Use of student athletes in their intercollegiate event will result in disqualification of the entire team for that event.

Waivers (See pages 11 & 12)

ALL participants/volunteers will need to sign an event waiver/roster for each event he or she is participating in. Waivers/Final Rosters will be required at check-in for each of the Corporate Challenge events. Rosters

may also be required in advance for certain events. If a participant does not have proper identification or a signed waiver, he/she will be disqualified.

****NO WAIVER - NO PLAY - NO EXCEPTIONS****

Identification and proof of employment must be with participants at all times

Substitution of Players

Substitutions will be allowed where appropriate and not specifically prohibited. Work schedules and other circumstances may necessitate the substitution of

players. Substitutes must bring a signed waiver and be listed on the roster.

Company Coordinator/s

Each corporation will designate one primary company coordinator and one co-coordinator who will receive all correspondence regarding the Corporate Challenge. It will be the company coordinator's responsibility to

ensure their company information is correct, complete, and meets all deadlines, as well as be responsible for information dissemination to those involved within their organization.

Verification of Event Form (See page 10)

The "Verification of Events" form for each team is due by Friday, August 28, 2026.

NO CHANGES WILL BE ACCEPTED AFTER THIS DATE!

Please enter only those events in which you truly intend to participate, as we use this form for scheduling/ bracketing.

Scheduling & Tournaments Brackets

All event schedules/brackets will be available on our website by 5pm on Wednesday, September 2, 2026. Event times will be approximate and may vary slightly due to weather and/or delays.

Please remember GAME TIME IS FORFEIT TIME, but an official may allow for a grace period if deemed appropriate. Tournament bracketing will be done using a blind draw system.

Team Rosters

The team roster forms located at the back of this book are for your company's internal use to aid in company sign-ups. Your team captain will need to turn in a final roster/waiver sheet (page 11 & 12) on the day of the event. Each participant must sign the waiver/roster in order to participate.

Each Event Roster is due at least 2 days prior to that scheduled event.

Please note: We may be collecting certain rosters in advance in order to prepare labels, bibs and preliminary results sheets.

Please scan and email your rosters to Camille Porter at PorterC@Reno.Gov.

IMPORTANT: Failure to send in a roster will result in a lost opportunity to participate in that event. Remember, after the due date, substitutions will be allowed—HOWEVER, NO ADDITIONS.

Team Supplies

- Teams will supply their own uniforms and equipment except as stated elsewhere in the handbook. Team t-shirts are mandatory.
- For basketball and softball, permanent numbers are required on uniforms. Numbers are to be 6"-8" high on the back of the shirt.
- **It is strongly recommended that teams provide water or supplemental drinks for their athletes participating in the outdoor events as drinking fountains may not be available.**

Check-In

Thirty (30) minutes prior to the start of an event, company team captains are responsible for checking their team in with the event coordinator using a

team roster/waiver for all participants. **CHECK-IN IS MANDATORY! Game time is forfeit time.**

Protests

All event protests will be handled by Corporate Challenge staff and will be done on site of the event. Protests must be filed at the time of the event. Once the event is over, the results will stand. There will be no

protests based solely on judgment calls. (On judgment calls the referee or judge's decision is final.) A protest can be filed if there is a question about a participant's eligibility or other game rules.

Inclement Weather

The City of Reno reserves the right to cancel or adjust events in the case of inclement weather or other extenuating circumstances. Company Coordinators will be contacted for any schedule changes.

Changes and updates will also be posted on the City of Reno Parks and Recreation Facebook page: [Facebook.com/RenoParksandRec](https://www.facebook.com/RenoParksandRec).

Concessions

Concessions may be available at some events. Food and beverages will not be allowed indoors except in designated areas.

ALCOHOLIC BEVERAGES ARE PROHIBITED INSIDE SOME INDOOR FACILITIES AND ON ALL WASHOE COUNTY SCHOOL DISTRICT PROPERTY.

Smoking/Vaping

Smoking or vaping is not permitted at any event venue except in designated areas.

Volunteers

Corporate Challenge is not just for athletes. Volunteers are a major part of Corporate Challenge and essential in keeping expenses at a minimum. In addition, it is a great way to get more of your employees involved in the spirit of Corporate Challenge. Volunteers do not have to be employees. Co-workers, friends and family members (children, ages 16+) are eligible to volunteer.

Each company is responsible for providing:

- A company Volunteer Coordinator
- A volunteer team equal to:
 - A Division = Minimum 12 volunteers
 - B Division = Minimum 8 volunteers
 - C Division = Minimum 4 volunteers

Every company that meets their volunteer quota will receive five (5) points.

Company volunteers will help out in areas that involve interaction with participants, other volunteers and sponsors (i.e. registration, course marshals, set up, etc.). Company volunteers will not be expected to fill highly skilled or technical roles. We recommend against anyone both participating and volunteering in the same event due to possible scheduling conflicts. All company volunteers must sign a Volunteer/Participant Waiver Form and turn it in to the event coordinator.

Please note: Volunteer's bonus points will only awarded for those completing a full shift. Volunteers must sign in/out at registration table. If your company's volunteer doesn't show up to the event, then someone from the team may have to cover the volunteer shift or the team will forfeit the game.

Volunteer Assignments

Each company Volunteer Coordinator will use the Volunteer Assignment Preference Form (VAPF) to specify event choices that we will try to accommodate.

Completed forms will be accepted beginning Monday, August 24, 2026.

The forms will be date-stamped as they are received, and event assignment will be done on a first come, first served basis. VAPF received prior to August 24, 2026 will be returned and will not be considered valid. This date has been established to ensure fair and equitable assigning.

Awards

Team trophies will be awarded in each division for first, second, and third place teams based on overall results.

Individual medals are awarded to the first three finishers in each event/division. Awards and medals for each event will be identical in each division.

Scoring

Scoring for team points will be as follows:

Place	Points
1st	10
2nd	8
3rd	6

Place	Points
4th	5
5th	3
6th	1

****Ties for 5th place each team will receive 2 points****

Rules

All rules in this handbook are subject to change as deemed necessary by Corporate Challenge Event Coordinators.

Results

While every effort will be made to provide/post results immediately following an event, in order to ensure accuracy some events, such as track and field, may require additional time.

Company coordinators will directly receive event results via e-mail. Help us keep everyone informed; please read and distribute all pertinent information to your team members.

All other interested parties may browse the web site (Reno.Gov/ParksAndRec) daily for announcements, results from prior events, team standings, and much more!

Sponsorships

Corporate Challenge is made possible and team fees kept low, thanks to the support of community minded sponsor companies. Without the financial and in-kind support of our sponsors, Corporate Challenge simply would not happen! Sponsor names will be on our website, and other printed materials such as this handbook.

Please let the sponsors know Corporate Challenge appreciates their support by taking advantage of the special offers or telling them you value their sponsorship.

This will help ensure their continued involvement and the success of Corporate Challenge. If you want to enhance the quality of life in Reno, then becoming a Corporate Challenge sponsor is for you!

To become a sponsor, please contact :

Camille Porter: PorterC@Reno.Gov

Landon Miller: MillerL@Reno.Gov

Corporate Challenge 101

Corporate Challenge 101 is a mandatory briefing that all new company coordinators must attend. It is essentially a Question & Answer session designed to help you succeed as a first time team coordinator.

Past and present company coordinators will speak to the group and offer valuable insight as to how they've been successful in areas such as gathering team participation,

getting information out to participants, and working with employee schedules.

Corporate Challenge 101 will be held August 6, 2025 immediately following the Kick Off Meeting.

If you or an alternate company representative is unable to attend this session, please call Camille Porter at (775) 657-4657.

Important Meeting Dates & Roster Deadlines

Dates	Deadlines
Monday, August 3	Corporate Challenge Registration Deadline
September 9 - 30	Corporate Challenge Blood Drive Call Vitalant to schedule an on-site blood drive for your company! (877) 258-4825
Wednesday, August 5 • Time TBA	Corporate Challenge Kick-Off Orientation Mandatory attendance for Company Coordinator and/or Co-Coordinator. Handbooks will be distributed; Rule changes reviewed.
• Immediately following Kick-Off Orientation (Approx. 15 min)	Corporate Challenge 101 – How to Succeed Mandatory attendance for 1st time company coordinators. Tips and advice to help you succeed. If you are unable to attend, email Camille Porter at PorterC@Reno.Gov.
Monday, August 24	Volunteer Assignment Preference Form Due (Page 13) <ul style="list-style-type: none"> Forms received prior to August 24, 2026 will be returned and will not be considered valid. Forms will be accepted after this date, however, event assignments will be made on a first come, first served basis. Please see page 6, Volunteer Assignments for more information.
Friday, August 28	*2026* Verification of Events Form Due (Page 10)
Wednesday, September 2	<ul style="list-style-type: none"> Event brackets posted on Corporate Challenge website Volunteer Coordinators notified of event assignment
September 9 - October 4	Corporate Challenge Events

Schedule of Events & Locations (September 9 - October 4, 2026)

Dates	Event	Location*	Start Time
Wednesday, September 9	Cornhole	California Building 75 Cowan Dr.	6:30pm
Friday, September 11	Trivia	McKinley Arts & Culture Center 925 Riverside Dr.	6:30pm
Sunday, September 13	Home Run Derby - Softball	Peccole Park (University of Nevada) 1775 Evans Ave.	6:00pm
September 14 - October 1	Escape Room	Key & Code Escape Room (Multiple locations)	Business Hours Monday-Thursday
Thursday, September 17	Darts	Birdeez 151 N. Sierra St.	6:30pm
Saturday, September 19	Swimming	Moana Springs Aquatic Center 240 W. Moana Lane	12:00pm
Tuesday, September 22 & Wednesday, September 23	Basketball: 3 on 3 (Half Court)	EMNECC Gym - 1301 Valley Rd. Plumas Gym - 475 Monroe St.	6:00pm
Saturday, September 26 & Sunday, September 27	Softball	Reno Sports Complex 2975 N. Virginia St.	10:00am
Tuesday, September 29	Bowling	Grand Sierra Resort 2500 E. Second St.	6:00pm
Thursday, October 1	Pictionary	California Building 75 Cowan Dr.	6:30pm
Saturday, October 3	5K Run/Walk	Rosewood Nature Area 6800 Pembroke Dr.	9:00am
Sunday, October 4	Tug-of-War & Awards	Dick Taylor Park 1140 Beech St.	11:00am

*Locations are subject to change prior to final schedule

Awards Presentation

The final team awards will be presented at Dick Taylor Park on Sunday, October 4, 2026 following the conclusion of the Tug-of-War competition.

The awards presentation will be highlighted with awards to winning corporate teams and recognition of corporations and sponsors.

Corporate Challenge Blood Drive

Each company is encouraged to participate in the Corporate Challenge Blood Drive. Vitalant Blood and the City of Reno will present a trophy to the team that has had the greatest number of donors based on company size.

Any employee, friend, or family member of a participating Corporate Challenge company may donate blood between September 9-30, 2026 which will be credited toward the Corporate Challenge blood drive. Employees who are not participating in the events may show their team support by donating blood.

Donors must identify themselves and their company prior to their donation.

The Vitalant Blood Donation Center is located at 1125 Terminal Way, Reno 89502.

To make an appointment please call UBS at (877) 258-4825, or online at Vitalant.org. Walk-ins are also welcome. Participants must identify what company is to receive credit at the time of their donation. Company onsite blood drives may be coordinated with United Blood Services directly.

This is a voluntary individual/company commitment. The trophy reflects the pride in doing something important for the community!

Verification of Events

DUE NO LATER THAN – Friday, August 28, 2026

Corporation Name: _____

Company Contact: _____

Phone: _____

E-mail: _____

Please check the appropriate boxes for which you will be entering a team:

Check	Event	Event Date & Time	Players	Rosters Due
	Cornhole (Men's Doubles)	Wednesday, September 9 6:30pm	Players in Men's or Women's cannot play in doubles (2 person teams)	Monday, September 7
	Cornhole (Coed Doubles)	Wednesday, September 9 6:30pm	Players in Men's or Women's cannot play in doubles (2 person teams)	Wednesday, September 7
	Cornhole (Women's Doubles)	Wednesday, September 9 6:30pm	Players in Men's or Women's cannot play in doubles (2 person teams)	Wednesday, September 7
	Trivia	Friday, September 11 6:30pm	4-person team = 2 men + 2 women	Wednesday, September 9
	Home Run Derby (Softball)	Sunday, September 13 6:00pm	4-person team = 2 men + 2 women	Wednesday, September 9
	Escape Room	September 14 - October 1 Business Hours	4-person team = 2 men + 2 women	Wednesday, September 9
	Darts	Thursday, September 17 6:30pm	2-person team = 1 man + 1 woman	Tuesday, September 15
	Swimming	Saturday, September 19 12:00pm	32 swimmers max 1 man/1 woman per age category	Friday, September 11
	Basketball: 3 on 3 (Half Court)	Tuesday, September 22 & Wednesday, September 23 6:00pm	12 players max 1 woman must play at times	Friday, September 18
	Softball	Saturday, September 26 & Sunday, September 27 10:00am	20 players max = 5 men & 5 women must be in lineup at all times	Thursday, September 24
	Bowling	Tuesday, September 29 6:00pm	4-person team = 2 men + 2 women	Friday, September 25
	Pictionary	Thursday, October 1 6:30pm	5-person team; includes 1 scribe	Tuesday, September 29
	5K Run/Walk	Saturday, October 3 9:00am	6 runners max 1 man/1 woman per age category	Friday, September 25
	Tug-of-War	Sunday, October 4 11:00am	12 tuggers max Must include at least 3 women	Thursday, October 1

Unconditional Waiver for Participants and Volunteers

Please note: This completed form is due at event check in.
(If possible, please submit only one form per company per event.)

Event: _____

Company: _____

Captain: _____

Contact Number: _____

I, the undersigned, hereby request permission to enter onto land or facilities operated by the City of Reno and all other sponsored event locations used in Corporate Challenge for the purpose of engaging in duly authorized and approved leisure activities. I agree to play for the above named corporation in accordance with all the rules and regulations that have been read and understood by me. I further recognize that I may obtain a copy of these rules and regulations by written request to the City of Reno, Parks, Recreation, and Community Services Department, P.O. Box 1900, Reno, Nevada, 89505.

In executing this unconditional waiver, I state that my attendance and participation in the stated Corporate Challenge is voluntary. I am familiar with the premises in which the activities in which I will participate will be conducted and know the risks and dangers involved in such activities. I assume all the risks of injury to my person and property that may be sustained in connection with the stated participation in and about the premises.

In consideration of the permission granted to me to enter the premises and the privilege of participation in the recreational activities, I hereby, for myself and my heirs,

administrators, and assignees, release, remiss, waive, and discharge the City of Reno, the City of Reno Parks, Recreation, and Community Services Department, and its sponsors, agents, employees, representatives or officials from all claim, demands, action and causes of action of any sort for injury sustained to my person and or property during my presence on the premises and my participation in the activities due to negligence or any other fault. This indemnity shall survive my participation in this sports program.

Use of Image Permission: By participating in Corporate Challenge at City of Reno facilities or City of Reno sponsored events, I consent to the use of any images via photography, film, or videotape of the activity in marketing or promotional materials.

I acknowledge that the City of Reno and other sponsors are under no obligation to place such premises in any other condition than the same that now exists as to insure my safety while I am therein or thereon and that the City of Reno does not carry any liability coverage that would apply to any injury that I might sustain by means of my participation in such activities.

REMINDER!

Corporate Challenge is a recreational program. Players are not professionals and while we encourage competition, the win-loss aspect is not a matter of life and death. Please stay under control! Officiating and/or administrative errors might be made. All efforts shall be made to limit and correct errors but they are not all correctable.

Identification and proof of employment must be with participant at all times

#	First & Last Name	Signature	Contact #	Gender	DOB
1					
2					
3					
4					
5					
6					

#	First & Last Name	Signature	Contact #	Gender	DOB
7					
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Volunteer Assignment Preference Form

This form will be accepted beginning – Monday, August 24, 2026

Corporation: _____

Volunteer Coordinator: _____

E-mail: _____

Phone: _____ Fax: _____

Please see page 6 - Volunteers/Volunteer Assignments for more detailed information.

Volunteers must sign waiver at check in.

Check the boxes for the event your company wishes to volunteer for:

Check	Event	Event Date	Number of Volunteers Needed
	Cornhole	Wednesday, September 9	8
	Home Run Derby (Softball)	Sunday, September 13	15
	Swimming	Saturday, September 19	25
	Basketball: 3 on 3 (Half Court)	Tuesday, September 22 Wednesday, September 23	8 Per Night - Designate date below (Tuesday or Wednesday)
	Pictionary	Thursday, October 1	10
	5K Run/Walk	Saturday, October 3	10
	Tug-of-War	Sunday, October 4	4

- Volunteer request filled in on first come, first served basis.
- Volunteer's bonus points only awarded for full shifts they must sign in/out at registration table. If your volunteer doesn't show up to the event then someone from the team will have to cover the volunteer shift.
- Volunteers must be able to walk up an incline and stand for long periods of time at some events.

#	Name of Volunteer	Event
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		

#	Name of Volunteer	Event
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		

5K Run/Walk

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than
Friday, September 25, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

4 members per team
2 men/2 women

Medals awarded:

Individual medals

Men

Age Category	First & Last Name
18-29	
30-44	
45+	

Women

Age Category	First & Last Name
18-29	
30-44	
45+	

COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.

5K Run/Walk

Rules

Date & Time	Location*	Format
Saturday, October 3 9:00am	Rosewood Nature Area 6800 Pembroke Drive	Individual Categories, by age

Team Requirements

- A team may not exceed 6 members.
- Male and Female age categories: 18-29, 30-44, 45+
- Teams must check in with rosters and waivers 30 minutes prior to their first game.

Rules

General

1. Event begins at 9:00am.
2. The course will be 3.1 mile course possibly on paved paths, dirt, and/or gravel.
3. All runners will start at the same time and run the same course as marked.
4. Runners will not cut corners or deviate from designated course. Violators will be disqualified.
5. All runners will run in the proper age groups. No running up or down in age groups will be allowed.
6. Volunteers and Staff will record the order of the finishers as they cross the finish line.
7. Staff will record the times via a printable stopwatch and align the times with the finishers in a document that will be presented to the runners after the race concludes.
8. A large digital clock will be at the finish line to allow runners to gain an estimated finish time.

CITY OF RENO
CORPORATE CHALLENGE
* 2026 *

Basketball: 3 on 3 (Half Court)

Rules

Date & Time	Location*	Format
Tuesday, September 22 & Wednesday, September 23 6:00pm	EMNECC Gym - 1301 Valley Rd. Plumas Gym - 475 Monroe St.	Double Elimination Tournament

Team Requirements

- Team roster for the tournament is limited to twelve players.
- One woman must always be on the court.
- No roster changes once submitted. No exceptions.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.
- If volunteer scorekeepers do not show, each team must provide a scorekeeper.
- This is a non-refereed tournament. Teams will call their own fouls.

Rules

Time and Scoring

1. Games will start early whenever possible, please do not leave the tournament site until your team is through for the evening or eliminated from the tournament. Game time is forfeit time.
2. Games will be 15 minutes or the first team to score 24 points wins. The clock will only stop for timeouts and/or injury.
3. Points for male players will be worth 1 point or 2 points for a basket made beyond the three-point line. Female players will be awarded 2 points or 3 points for a basket made beyond the three-point line.
4. If the game is tied at the end of the regulation, the first team to score four points wins.
5. Each team is allowed one 20 second timeout per game.
6. First possession will be determined by a coin flip. The ball will change possessions after each basket. No "make it – take it".
7. The ball must be checked by the defense before it is put into play.
8. The 3-Point line is the take back line on all changes from defense to offense. Failure to take back will result in loss of possession and any points scored.

Fouls

9. The ball will be taken out at the top of the key behind the 3-point line following all fouls and out of bounds.
10. Any foul committed after the 4th team foul invokes the penalty rule. It is a one-and-one situation afterward. There is no double bonus.
11. Players will shoot free throws if they are fouled during the act of shooting. Any player fouled during the act of shooting who makes the shot shall be awarded the basket and receive one free throw only.
12. A player committing four fouls will foul out of the game. If there is no woman left to play, the team will forfeit.

Miscellaneous

13. Players must wear a numbered team shirt or jersey. No jersey/shirt - no play.
14. SPECIAL COED RULE: Men are not allowed to block a woman's shot. If a woman's shot has been blocked by a man, she will be awarded two (2) points; if behind the 3-point line, she will be awarded three (3) points. **BLOCKED SHOTS ONLY!** Should Team A want to play two females this rule is void for Team B (i.e. the men on Team B are allowed to block the women on Team A).
15. Players/Coaches Code of Conduct any player or coach who strikes an official, another player, or staff member is automatically suspended for life from Corporate Challenge. Unsportsmanlike conduct will not be tolerated. If unnecessary rough tactics are used against an opposing player and/or two (2) technical fouls involving abusive language are committed, the player (male/female) will be suspended from the tournament.
16. No Dunking! Will result in foul and loss of possession. No basket.

Bowling

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than Friday, September 25, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

Four person, coed team:
two men and two women

Medals awarded:

Gold – 4, Silver – 4, Bronze – 4

Men

First & Last Name

Women

First & Last Name

**COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.**

Bowling

Rules

Date & Time	Location*	Format
Tuesday, September 29 6:00pm	Grand Sierra Resort 2500 E. Second St.	4 Bowler Team – 3 games

Team Requirements

- Rosters consist of four bowlers: two women and two men.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.
- No roster changes once submitted. No exceptions.

Rules

Time and Scoring

1. All Divisions will begin at 6:00pm. If your team is not ready to bowl by your designated start time, you will be forfeited from the event.
2. This is a team competition, and no points will be awarded for individual scores. The scores of the four bowlers will apply to total team pins.
3. Teams will bowl three games. All are scratch games; there is no handicapping. This event will follow standard American Tenpin rules and regulations.
4. In the event of a tie in the total team score, the high team game will be used as the tie breaker. In the event of another tie, the highest team game first bowled will be the tie breaker.

Miscellaneous

5. Bowlers are responsible for their own shoes. Shoes will be available to rent at the Grand Sierra Resort.
6. Good sportsmanship and bowling etiquette is expected of team participants and cheering sections. A second warning of unsportsmanlike conduct from the Event Coordinator may result in the team being disqualified from the event.
7. No practice times or facilities will be provided. It is the responsibility of each team to make their own arrangements for bowl-offs and/or practicing.
8. Corporate Challenge is an amateur event. If you currently hold, or within the past year have held P.B.A. or L.P.B.T. membership, you may not compete in the Corporate Challenge Bowling Event.

Cornhole

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than Monday, September 7, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

Six person team: players in Men's or Women's Doubles cannot play in Coed Doubles

Medals awarded:

Gold – 6, Silver – 6, Bronze – 6

Men's Doubles

First & Last Name

Women's Doubles

First & Last Name

Coed Doubles

First & Last Name

**COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.**

Cornhole

Rules

Date & Time	Location*	Format
Wednesday, September 9 6:30pm	California Building 75 Cowan Dr.	Double Elimination Tournament Men's/Women's/Coed - 2 Person Teams

Team Requirements

- Men's, Women's, and Coed Divisions
- Participants in Men's & Women's Division cannot participate in Coed Division.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.
- No roster changes once submitted. No exceptions.

Rules

Time and Scoring

1. Games will be played to 21 points.
2. Going over 21 has no impact on the game.
3. Woody: A bag that remains on the board at the conclusion of each frame – 1 point.
4. Cornole: A bag that passes through the cornhole board hole at anytime during the frame – 3 points.
5. A bag that is touching the ground and the board is worth zero points.
6. Cancellation Scoring: the points of one player cancel out the points of their opponent. Using this method, only one player/team can score in each frame.
7. Game time is forfeit time.

Miscellaneous

8. Bags and boards will be provided by the Parks and Recreation Department.
9. Players must deliver the bag with an under-hand release.
10. Feet must stay behind the line of the front of the board as they release the bag.
11. The team that scored in the previous frame, pitches first in the next frame. If neither player/team scores, the player/team who pitched first in the preceding frame shall retain first pitch in the next frame.
12. If bags become piled inside the cornhole board hole and may interfere or obstruct with the next pitch or if there is a question whether a cornhole bag would have naturally fallen through the hole, a player may request to "rake" the cornhole bags that have fallen inside the hole.
13. A player can only straighten cornhole boards in between frames and with the approval of their opponent. The board outline for correct placement will be taped on the floor.
14. Boards are placed 27ft from front edge to front edge.

Darts

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than Tuesday, September 15, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

Two person, coed team

Medals awarded:

Gold – 2, Silver – 2, Bronze – 2

Man

First & Last Name

Woman

First & Last Name

**CITY OF RENO
CORPORATE CHALLENGE**

*** 2026 ***

**COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.**

Darts

Rules

Date & Time	Location*	Format
Thursday, September 17 6:30pm	Birdeez 151 N. Sierra Street	Team 301, Double Elimination

Team Requirements

- A team will consist of one man and one woman.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.

Rules

Time and Scoring

1. GAME FORMAT will be team 301 open in/open out. The bull's eye outer ring is worth 25, and the inner is 50.
2. MATCH FORMAT will be best two out of three games.
3. The dart machine must be set to 301.
4. THE DART MACHINE IS ALWAYS CORRECT. If you feel the dart machine is having problems, contact the tournament director.
5. Manual point entry is not allowed. Any adjustments must be made by the tournament director.
6. The dart does not have to stay in the target to count. The machine will automatically count most darts that hit in matrix area. Automatic sensors will detect darts that miss the target area and count them as thrown darts.
7. Game time is forfeit time.

Miscellaneous

8. The team that shoots first will have position 1 in the rotation; the opposing team will have position 2.
9. Once the match is over, the winning team's captain must notify tournament coordinator of the results.
10. Under no circumstance may a dart be rethrown.
11. Official throwing distance for soft-tipped darts is eight feet.
12. Players' feet must remain behind the front edge of the throw line (edge that is closest to the machine). Players will be given one warning per game. Repeated foot fouls in the same game will result in loss of next turn.
13. Players have up to three darts per turn. Players may opt to pass any number of darts (usually done when frozen).
14. Players may use their own darts. They must be soft tipped & the weight of each dart may not exceed eighteen grams. Location will supply house darts.
15. Players must pull darts before pressing the player change button. This prevents false scoring.
16. Each player is responsible for ensuring that the machine has advanced to their position, the green throw light is on, and the dart accumulator shows three darts prior to beginning their turn.
17. Only team captains may advise players. Only shooter & team captains may be in the throwing area.
18. Both teams must select a player to cork the board. The team that is closest to the bull's eye will shoot first. After the first game is played, the losing team of the prior game will shoot first in the next game. If the match requires a third game, the teams will cork the board for the final game.

Escape Room

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than
Wednesday, September 9, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

4 members per team
2 men/2 women

Medals awarded:

Individual medals

Men

First & Last Name

Women

First & Last Name

COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.

Escape Room

Rules

Date	Time	Location*	Format
Monday, September 14 - Thursday, October 1	Business Hours Monday-Thursday	Key & Code Escape Room (Multiple locations)	Team – fastest time

Team Requirements

- A team may not exceed 4 members, 2 male/2 female.
- Teams are responsible for scheduling their own time with Key & Code. Location and room will be provided prior to the event in order to maintain fair competition.
- City of Reno staff will provide the contact information for Key and Code to schedule your date.
- Teams are required to follow all Key & Code guidelines not listed below.

Rules

General

1. Team captains will need to make an appointment with Key & Code. Notify them that you are participating in the City of Reno's Corporate Challenge event, so you won't be billed individually for the time.
2. Appointment times/dates available will be any Monday-Thursday during Key & Code business hours, from September 14 thru October 1.
3. Teams must arrive 15 minutes prior to their scheduled time. In general, the escape rooms take up to an hour to complete.
4. Teams who do not participate and have no score reported by 10/1 will receive zero (0) points for the event.
5. All teams will participate using the same Escape Room.
6. Teams will be ranked from fastest to slowest time to complete the "escape".
7. Teams that tie will split the points provided to the teams based on positions (i.e. if teams tie for 1st and 2nd, they will split the total points for those two positions).
8. All other Key & Code guidelines and FAQs can be found online and KeyAndCode.com.

CITY OF RENO
CORPORATE CHALLENGE
* 2026 *

Home Run Derby (Softball)

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than
Wednesday, September 9, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

4 members per team
2 men/2 women

Medals awarded:

Individual medals

Men

First & Last Name

Women

First & Last Name

COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.

Home Run Derby (Softball)

Rules

Date & Time	Location*	Format
Sunday, September 13 6:00pm	Peccole Park (University of Nevada) 1775 Evans Ave.	4-person team – total points

Team Requirements

- Team roster for the Home Run Derby is limited to 2 man & 2 woman per team.
- No roster changes once submitted. No exceptions.
- Teams must check in with rosters and waivers 30 minutes prior to the start of event.

Rules

Time and Scoring

1. Warm-ups will start at 6:00pm. Lineup will be provided prior to start of event.
2. Each participant will get 5 warm-up swings prior to the event start-time.
3. Competition will start no later than 6:30pm or at the conclusion of warm-ups, whichever comes first.
4. 10 points for ball hit over the Peccole Park fence, 340-401ft.
5. 5 points for ball hit over the 300ft line.
6. 2 points for ball hit out of infield in the air.

Miscellaneous

7. The competition will use 12" (men's) and 11" (women's) pitching machine softballs.
8. Players may use their own softball bats. They must have a USA Softball approved stamp on the bat. Additional bats will be provided by the Parks and Recreation staff.
9. A pitching machine will be used.
10. The pitching machine speed and arc will be set prior to the event and will not be adjusted based on hitter preference.
11. Adjustments to the arc and speed of the pitch may be made if deemed necessary by the event coordinator.
12. Each hitter will get 10 swings.
13. Hitters may take as many pitches as needed; however, excessive takes of "strikes" could result in a warning or an out.
14. Unsportsmanlike conduct will not be tolerated, but loud cheering sections are encouraged. Anyone demonstrating poor sportsmanship will be asked to leave the facility.

Pictionary

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than Tuesday, September 29, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

Five person team including one permanent scribe

Medals awarded:

Gold – 5, Silver – 5, Bronze – 5

First & Last Name

COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN. Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.

Pictionary

Rules

Date & Time	Location*	Format
Thursday, October 1 6:30pm	California Building 75 Cowan Dr.	Team, Double Elimination

Team Requirements

- A team will consist of five members, including one scribe.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.

Rules

Time and Scoring

1. Teams will have two (2) minutes per round to guess as many words as they can.
2. Each game will have 4 rounds. Each team will have 4 drawers per game.
3. Session start time is forfeit time.
4. Winners will be determined by the number of words guessed.
5. Ties will be determined by a two-minute draw-off.

Miscellaneous

6. In the event of receiving a multiple word to draw, dashes will not be allowed. If one word is guessed the scribe may write that guessed word on the board. *(i.e., if the word to be guessed is "drinking fountain" and a player says the word "fountain", the scribe may write the word "fountain" on the board and continue drawing.)*
7. If, for example, the word to be guessed is "smile" and a player shouts out "smiling" the word will be counted as guessed and a point scored. If the word is "smiling" and a player shouts out "smile" the word will not score a point until the actual word "smiling" is guessed.
8. Numbers and letters are not allowed. Symbols, such as the asterisk, dollar sign, and "sounds like" will be allowed.
9. Protests will be handled on the spot and may result in a playoff (draw-off).

CORPORATE CHALLENGE

* 2026 *

Softball

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than
Thursday, September 24, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

Twenty person, coed team
(must include at least 5 women)

Medals awarded:

Gold – 20, Silver – 20, Bronze – 20

First & Last Name

First & Last Name

COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.

Softball

Rules

Date & Time	Location*	Format
Saturday, September 26 & Sunday, September 27 10:00am	Reno Sports Complex 2975 N. Virginia St.	Double Elimination Tournament

Team Requirements

- Team roster for the tournament is limited to twenty players.
- Players must have printed numbers on the back of their jerseys.
- 5 men and 5 women must be in the line-up at all times.
- All teams must start the game with 10 players.
- No roster changes once submitted. No exceptions.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.
- This is a non-refereed tournament. Teams will call their own fouls.

Rules

General

1. USA Softball Association rules will apply, except as noted below.
2. Games will start early whenever possible, please do not leave the tournament site until your team is through for the evening or eliminated from the tournament. Game time is forfeit time.
3. Home team will be determined by coin flip.
4. No metal spikes allowed.
5. A 12-inch (men) and 11-inch (women) ball will be used.
6. Pitching arch is 6feet to 12feet from the ground.
7. Batters will start with a one ball and one strike count (1-1).
8. Mat ball will be in effect. A ball hitting the plate or mat will be a strike.
9. Offensive team must alternate batting lineup according to gender. Substitutes must be of same gender.
10. A team may bat twelve players; six men and six women maximum during a game.
11. A 3 pitch warm up before each inning or with a new pitcher is allowed.
12. Reentry rule will be in effect. Any of the starting players may be withdrawn and reentered once, provided players occupy the same batting position whenever in the lineup (the original player and substitute cannot be in the lineup at the same time).
13. No infield practice is permitted between innings.
14. Home runs are limited to a total of three per game. All other home runs beyond three will be recorded as outs.
15. A 20 run after three innings, 15-run after four and 10run after five innings spread rule will be in effect in all but the championship games. Championship will be 10 runs after five innings.
16. All games will be seven innings or expiration of the 60-minute time limit. (The International Tie Breaker will be used until tie is broken.)

Miscellaneous

17. Rules & Procedures Protests: All protests must be submitted prior to the next pitch. ALL PLAYERS must have picture I.D. and proof of employment at each game. (Work badge with picture and/ or driver's license and latest pay stub.) NO PROTESTS ALLOWED ON JUDGMENT CALLS.
18. The coach is responsible for his/her players and fans and is expected to control any excessive or unwarranted actions between them and the game in progress.
19. Unsportsmanlike Conduct will not be tolerated:
 - Unnecessary rough tactics
 - Harassing or threatening an official or staff
 - Derogatory statements or abusive language. Effect: Player will be removed from the tournament and complex.
 - If the incident is extremely flagrant the player and/or team may be disqualified from the tournament and further disciplinary action may occur.

Swimming

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than Friday, September 11, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Medals awarded: Individual medals will be awarded

50 Breaststroke

Age Category	Men - First & Last Name	Women - First & Last Name
18-29		
30-39		
40-49		
50+		

50 Backstroke

Age Category	Men - First & Last Name	Women - First & Last Name
18-29		
30-39		
40-49		
50+		

50 Freestyle

Age Category	Men - First & Last Name	Women - First & Last Name
18-29		
30-39		
40-49		
50+		

200 Coed Medley Relay (no age division)

Division	First & Last Name	Division	First & Last Name
Back		Fly	
Breast		Free	

200 Coed Freestyle Relay (no age division)

First & Last Name	First & Last Name

COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.

Swimming

Rules

Date & Time	Location*	Format
Saturday, September 19 12:00pm	Moana Springs Aquatic Center 240 W. Moana Ln.	Individual Categories – total points

Team Requirements

- Maximum 32 swimmers, 1 per age category.
- Team Rosters are due one (1) week prior to event.
- No additions will be allowed but substitutions will be permitted from alternates who present a signed waiver.
- No roster changes once submitted. No exceptions.
- Individual male and female age categories: 18-29, 30-39, 40-49, 50+, and relays.
- Teams must check in with rosters and waivers 30 minutes prior to the start of event.

Rules

General

1. City of Reno will utilize a Colorado Timing System for attaining results.
2. Lanes will be set up in 25-yard orientation.
3. Warm-ups will begin at 12:00pm. Meet will begin no later than 12:30pm.
4. Order of Events (will be finalized prior to event):
 - 50 Breaststroke
 - 50 Backstroke
 - 50 Freestyle
 - 200 Coed Medley Relay (no age division)
 - 200 Coed Freestyle (no age division)
5. Individual awards will be awarded.
6. Wet suits are not permitted.

CITY OF RENO
CORPORATE CHALLENGE
* 2026 *

Trivia

Roster

**A copy of this form must be submitted to the Corporate Challenge office no later than
Wednesday, September 9, 2026**

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Medals awarded: Individual medals will be awarded

Men

First & Last Name

Women

First & Last Name

**COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.**

Trivia

Rules

Date & Time	Location*	Format
Friday, September 11 6:30pm	McKinley Arts & Culture Center 925 Riverside Dr.	Team, Most points in each Division

Team Requirements

- A team will consist of four members, 2 men & 2 women
- Each team must have a volunteer table monitor.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.

Rules

Time and Scoring

1. The game will consist of 3 rounds.
2. Each round will consist of 10 questions.
3. Each correct answer is worth one (1) point
4. A question will be called out and shown on a big screen.
5. Teams will have 45 seconds to write the answer down on the numbered answer sheet.
6. Once the 45 seconds answer period has passed, the announcer will not return to that question.
7. Answers cannot be changed or added after the 45 second time period.
8. Answers will be given to the table monitor after each question.
9. If a question is unanswered within 45 seconds, the table monitor will mark through the numbered line on the answer sheet.
10. Once the round is complete, the table monitor will grade the questions at the table. Total points from the round will be entered on the score card.
11. The team with the most total points after 3 rounds will be the winner.
12. In the event of a tie, a random card will be drawn, and the teams have 30 seconds to answer.
13. Division winners will be determined by order of overall finish in standings. Example:
 - B Team Patagonia – 25 points
 - A Team NV Energy – 24 points
 - B Team U-Line – 23 points
 - C Team News 4 – 22 points
 - A Team – WCSD – 21 points
 - A Team – City of Reno – 20 points

In this example, the A Division would be 1st – NV Energy, 2nd – WCSD, 3rd – City of Reno

Miscellaneous

14. NO electronic or assistive devices (paper, visual, etc.) allowed.
15. All players will be required to place any cell phones in the middle of the team table.
16. If a player must step out to take a phone call, email, or text, they must sit out the entire round.
17. Teams must designate a spokesperson who will also be the scribe.
18. Answers must be written legibly and spelled as close to correct as possible (monitor will judge).
19. NO CHEATING! If a person/team is caught cheating the team will be eliminated and asked to leave.

Tug-of-War

Roster

A copy of this form must be submitted to the Corporate Challenge office no later than Thursday, October 1, 2026

Failure to send in a roster will result in a lost opportunity to participate in this event.

Corporation: _____

Team Captain: _____

Identification and proof of employment must be with participant at all times

Note:

No weigh-ins. Twelve members per team.
Each team must have at least three women.

Medals awarded:

Gold – 12, Silver – 12, Bronze – 12

Team may not exceed 12 members. A minimum of 3 women must be on each team.

Men

First & Last Name

Women

First & Last Name

**COMPLETED ROSTER/WAIVER FORM MUST BE PRESENTED AT EVENT CHECK IN.
Please check in thirty (30) minutes prior to the start of the event. Game time is forfeit time.**

Tug-of-War

Rules

Date & Time	Location*	Format
Sunday, October 4 11:00am	Dick Taylor Park 1140 Beech St.	Double Elimination Bracket

Team Requirements

- A team may not exceed 12 members.
- Wristbands or hand stamps will be used to verify final team members. Substitutes may not be added after check-in.
- Teams must check in with rosters and waivers 30 minutes prior to their first game.

Rules

General

1. Event begins at 11:00am
2. A coin flip will determine which side teams pull from (winner's choice). Each team will be given no more than one minute to report to the Official for the toss of the coin. No exceptions.
3. Teams will pull against other teams with the winning team pulling the losing team ten (10) feet across the white line.
4. A five-minute time limit will be placed on all matches. The team ahead at the time limit is declared the winner. The team will be declared the winner if the rope is positioned over the center marker at the time limit. **JUDGES DECISIONS ARE FINAL. NO APPEALS.**
5. If a team has an ineligible team member on the rope, the team will forfeit that match.
6. **NO LYING DOWN WILL BE ALLOWED.** Teams must make an effort to stay on their feet and not sit, kneel or lie down in a stalemate position. Five seconds will be allotted and counted aloud by a judge before the team is disqualified.
7. Slips will be allowed as long as participants are making a conscious effort to return to a standing position. Teams not complying with this rule will be offered one 5-second warning and will be disqualified on the 6th second. **JUDGES' DECISION IS FINAL.**
8. Gloves, long sleeved jerseys are strongly recommended. **NO CLEATS WILL BE ALLOWED.** These items are for your personal protection to prevent rope burns and to help ensure good footing. An inspection of all shoes, wraps, and wrist bands will take place before each pull.
9. For safety purposes: the use of wrist wraps, wrist straps and/or wrapping anything around the rope is prohibited and will result in disqualification.
10. You may NOT wrap the rope around your waist.



**Parks and
Recreation**
CITY OF
RENO